



TULE RIVER TRIBAL COUNCIL

TULE RIVER INDIAN RESERVATION

REQUEST FOR PROPOSALS

TRTC-09-2019

Federal Lobbyist

Date of Advertisement: *April 19, 2019*

Deadline for Submittal: *May 20, 2019*

The purpose of this Request for Proposal (RFP) is to secure a strategic partner for Tule River Tribal Council Federal Lobbyist. TRTC requests proposals from qualified individuals/Firms/Consultants to provide lobbying and related consulting services for the current and future projects the Tribe will enter into agreements on current legislative issues. TRTC seeks a lobbyist well versed in Tribal laws, and an understanding of legislative processes. Must list experience including advising other Native American Tribes and gaming operations.

Scope of Services:

1. Creating legislative strategies for the Tribe that fits the needs of the Tribe, goals, and image;
2. Suggesting appropriate political contributions to Legislator;
3. Ensuring that the Tribe always conforms to California Election reporting laws;
4. Meeting with policy makers;
5. Preparing proposed position papers;
6. Drafting legislative and regulatory language;
7. Raising issue awareness among decision makers;
8. Legislative research analysis;
9. Distributing information, to and from the Tribe;
10. Monitoring Legislative and regulatory developments in pre-identified areas; and
11. Other matters that the Tribe may from time to time direct

Proposal Requirements:

12. One (1) printed copy and one (1) USB copy of the proposal should be delivered in a sealed envelope to: Procurement at Tule River Tribal Council by May 20, 2019, by 5:00 pm.
13. Letter of Interest.
14. Provide five (5) references of previous work.
15. Team List and qualifications of whom will be assisting with the work for the Tribe.
16. Cost.
17. Signed suspension and debarment form (attachment 1).

Selection Process:

18. The Legislative Advisory Board will review all proposals and rate each based on the following criteria:

- a. Responsiveness to the RFP
- b. Ability to provide services
- c. Experience of the firm
- d. Additional services and associated costs
- e. Industry knowledge
- f. Expertise to respond to the need for telephone, email and ad hoc meetings
- g. Reporting ability

19. The Legislative Advisory Board may request finalist interviews before making its final selection.

Submission of Proposal

One (1) printed copy and one USB drive copy of the proposal shall be submitted. Attachment 1, shall be included in the packet regarding suspension and debarment. All proposals must be submitted in a sealed envelope or box. Proposals shall remain confidential until the Advisory Board has reviewed all proposals, finalist interviews have been scheduled and the intent to award a contract has been made.

Proposals shall be submitted to:

Tule River Tribal Council
Legislative Advisory Board
Attn: Corina Harris,
Procurement Director
340 N. Reservation Road
Porterville, CA 93257

We realize the RFP is an extensive review of information, however, we feel it is both necessary and appropriate given the need to continue to leave no stones unturned related to the overall cost, services and adequacy of our goals as a Tribe and for the Tribe.

For additional information, please contact: Corina Harris at (559)781-4271 extension 1042 or email: corina.harris@tulerivertribe-nsn.gov.

Attachment 1

**TULE RIVER TRIBAL COUNCIL
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, Federal or local) transaction or contract under a public transaction; violation of Federal or Federal antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false Federalments, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, Federal or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, Federal or local) terminated for cause or default.

I understand that a false Federalment on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. Sec. 1001, a false Federalment may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Name of Firm Submitting Bid

Signature and Title of Authorized Official

Date

I am unable to certify to the above Federalments. Attached is my explanation.

Prime or Subcontractor's Name: _____

Telephone Number: _____

Submit to:
Phone (559) 781-4271 Fax (559) 781-4610 P.O. BOX 589, Porterville, CA 93257